

Richard Burbidge
020 8489 2923
020 8489 2660
richard.burbidge@haringey.gov.uk

25 June 2008

To: All Members of the Cabinet Procurement Committee

Dear Member,

Cabinet Procurement Committee - Tuesday, 24th June, 2008

I attach a copy of the following reports for the above-mentioned meeting which were tabled at the meeting:

10. NORTH TOTTENHAM DECENT HOMES PROGRAMME 2008/09 - PHASE NT5 (PAGES 1 - 8) (AMENDED VERSION)

(Report of the Director of Urban Environment): To seek approval to the award of the contract for Phase NT5 of the North Tottenham Decent Homes Programme at White Hart Lane, Nursery Street, Queen Street, Gavin House, Broadwater Road and Altair Close, N17.

11. SOUTH TOTTENHAM DECENT HOMES PROGRAMME 2008/09 - PHASES ST5 (PAGES 9 - 18) (AMENDED VERSION)

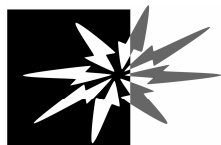
(Report of the Director of Urban Environment): To seek approval to the award of the contract for Phase ST5 of the South Tottenham Decent Homes Programme for Saltram Close, N15.

12. SOUTH TOTTENHAM DECENT HOMES WORKS PHASE ST6 (PAGES 19 - 28) (AMENDED VERSION)

(Report of the Director of Urban Environment): To seek approval to the award of the contract for Phase ST6 of the South Tottenham Decent Homes Programme for 268 – 306 Tiverton Road and 68 - 79 Remington Road N.15.

Yours sincerely,

Richard Burbidge
Cabinet Committees Manager



Haringey Council

REPORT TEMPLATE

Agenda item:

(No)**Procurement Committee****On 24th June 2008**Report Title: **North Tottenham Decent Homes Works Phase NT5.**

Forward Plan reference number (if applicable):

Report of: **Niall Bolger, Director of Urban Environment**Wards(s) affected: **Northumberland
Park and Bruce Grove**Report for: **Key Decision****1. Purpose**

1.1 To inform Members that the Decent Homes Programme for the deferred priority projects in North Tottenham at White Hart Lane, Nursery Street, Queens Street, Gavin House, Broadwater Road and Altair Close, London N17 will commence on 1st September 2008.

2. Introduction by Cabinet Member (if necessary)

2.1 In accordance with our commitment to achieve Decent Homes standards to our homes, properties within this phase have been surveyed and works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multilock 'Secure by Design' Front entrance doors, Renewed fascia's, soffit's and rainwater goods, internal rewires, kitchen and bathroom refurbishment and roof renewal and/or repairs.

3. Recommendations

3.1 That Members agree to award the contract for the above Project to the contractor named in Appendix A2.1, as allowed under Contract Standing Order (CSO) 11.03.

3.2 That the AMP (Agreed Maximum Price) excluding fees as detailed in Para 2.2 of Appendix A be noted.

Report Authorised by: **Niall Bolger, Director of Urban Environment**

Contact Officer: **Larry Ainsworth**
Strategic Client Representative
Homes for Haringey, River Park House (6th Floor)
225 High Road. London N22 4HQ
Tel no: 020 8489 1134, e.mail: larry.ainsworth@homesforharingey.org

4.0 Chief Finance Officer Comments

- 4.1 It should be noted that on 13th Feb 2007, this committee approved framework agreements to Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 78 properties in the NT area, priced in accordance with the framework agreement.
- 4.2 Members will be aware that CLG has approved the funding for Decent Homes, totalling £198.5m phased over six years of which £23m has been approved for 2008-09. This scheme is included in the schedule for 2008-09, thus will be funded from this budget

5 Head of Legal Services Comments

- 5.1 This report is seeking Procurement Committee approval to award a call-off contract for Decent Homes works at 78 properties (*details of which are set out in Paragraph 15.2, below*) in North Tottenham area of the borough, to the contractor recommended in paragraph 3 of this report.
- 5.2 Cabinet Procurement committee had on 13th February 2007 granted approval to the award of four Decent Homes Constructor Partner Framework Agreements in respect of four areas within the Borough (Wood Green, Hornsey, North Tottenham and South Tottenham) to four respective contractors, of which the recommended contractor is one.
- 5.3 The Framework Agreements were tendered in the EU and selection of the Framework contractors was undertaken in compliance with the Public Contracts Regulations 2006, as confirmed by external legal advisers (Trowers and Hamlin) who provided legal advice on the procurement of the Framework Agreements.
- 5.4 The contractor recommended in Paragraph 3 of this report was awarded the Framework Agreement in respect of the North Tottenham area of the borough.
- 5.5 As the value of the contract is above the Council's Key Decision threshold of £500,000, the Council's Arms Length Management Organisation, Homes for Haringey, who undertook the procurement of the contract on behalf of the

Council have confirmed that in accordance with CSO 11.04, details of this contract have been included on the Forward Plan (Version 71). (Please could you confirm that the contracts to which this report relate are included in this version of the Forward Plan.

5.6 As the value of the proposed contract exceeds £250,000 the award must be agreed by the Procurement Committee in accordance with CSO 11.3.

5.7 The Head of Legal Services confirms that a decision in principle by the Procurement Committee to approve the recommendations in this report will not invalidate the statutory consultation process providing the Council does not execute any agreement or issue any works instructions and works do not commence before the statutory consultation period has expired and proper consideration is given to any further leaseholder observations received before the deadline (14 June 2008). Subject to that proviso, there are no legal reasons preventing Members from approving the recommendation, in principle, as to the award, as set out in paragraph 3 of this report.

6.0 Head of Procurement Comments

6.1 The selection of the contractor for these works has been undertaken from the Decent Homes contractor framework.

6.2 The Client needs ensure that a risk register is in place for the works and are monitored on a regular basis

6.3 An agreed Maximum price has been agreed by the parties prior to start on site in accordance with the process allowed under the form of contract.

6.4 The Head of Procurement therefore state that the recommendations in this report offer best value for the Council.

7. Local Government (Access to Information) Act 1985

7.1 The background papers relating to this project are:

- 'The Award of Framework Agreements to four Decent Homes Constructors Partners'.
- Pre Qualification Questionnaires (PQQ) Responses from Constructors dated September 2006.
- Short List Report dated October 2006
- Invitation to Tender Document dated October 2006
- Tender Reports dated February 2007
-

These can be obtained from Larry Ainsworth – Strategic Client Representative on 020 8489 1134.

7.2 This report contains exempt and non exempt information. Exempt information is

is contained in Appendix A of this report and is **NOT FOR PUBLICATION**. The exempt information is under the following category (identified in the amended Schedule 12A of the Local Government Act 1972):

7.3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).

8.0 Strategic Implications

8.1 The works within this phase form part of the overall Decent Homes Programme.
This phase is part of our commitment to commence decent homes works in April 2008.

9.0 Financial Implications

9.1 This scheme is estimated to cost the amount set out in paragraph 2.3 of Appendix A.
9.2 Provision for this exists within the Decent Homes Budget for 2008/2009.

10. Legal Implications

10.1 See section 5 above

11. Equalities Implications

11.1 The works will ensure that all tenants and leaseholders living throughout the borough will reside in a decent home by the end of this programme of work.
11.2 This improvement will benefit all occupants of the properties, which include disabled, elderly and people from the minority ethnic communities.

12. Consultation

12.1 Homes for Haringey have carried out detailed consultation on this project by a resident meeting and detailed newsletters.
12.2 Statutory consultation with leaseholders is dealt with at paragraphs 17/18 below.

13. Background

13.1 The requirement for all local authority homes to meet the Decent Homes Standard was set out by The Office of the Deputy Prime Minister (ODPM) now known as Department for Communities and Local Government (DCLG) in February 2003. The objective of the Decent Homes Standard is that every tenanted home should be decent in accordance with the guidelines of the ODPM (now DCLG) by December 2010.
13.2 The Decent Homes Programme is a long term programme of major investment to bring all tenanted homes up to a decent standard.

Environmental improvements, including sustainability issues, may represent up to 5% of the overall programme.

13.3 Managing and delivering the Decent Homes programme to cost, time and to the expectation of the tenants and residents of Haringey is paramount and as such requires the appointment of Constructors with a proven track record of delivering a similar programme for other Local Authorities/ALMOs.

13.4 On 13th Feb 2007, this committee approved the framework agreements to four Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 78 properties in the NT area, priced in accordance with the framework agreement.

13.4 The procurement and delivery of the Decent Homes Constructors has been managed by Homes for Haringey under the terms of its management agreement with the Council.

78	Number of dwellings in project	
	Total estimated construction cost (excluding fees) para 2.2, Appendix A	
	Anticipated Contract start on site	21 st July 2008
	Anticipated Contract completion	21 st November 2008
	Contract duration	24 weeks
	Contractor	Para 2.21 Appendix A

14. Agreed Maximum Price

14.1 The Agreed maximum price is based on the schedule of rates contained within the Contractors tender returned 30th November 2006.

14.2 The Agreed Maximum Price is the procedure for determining the cost of a project under the PPC2000 (Project Partnering Contract) form of contract. The PPC2000 form of contract was formed from the 'Egan Report' and was designed to allow the early appointment of constructors and specialists.

14.3 It is designed to allow for a multi party approach by the client, constructor, consultants and specialists to provide a consistent approach to working within a partnering ethos.

14.4 PPC2000 provides the opportunity to progress joint selection of supply chains and supply chain partnering to encompass value engineering and allows for 'open book' accountability.

15.0 Proposed Work

15.1 The works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multiflock 'Secure by Design' Front entrance doors, Renewed fascia's, soffit's and rainwater goods, internal rewires, kitchen and bathroom refurbishment, digital satellite installations and roof renewal and repairs.

15.2 The properties in Queen Street, Nursery Street and Broadwater Road have pitched roofs and will remain pitched. Scattered properties within these will receive new roofs.

15.3 Gavin House, 9-39 White Hart Lane and 13-31 Altair Close are flat roofs and only require over coating and therefore will remain flat.

Type of Dwellings	No. of Units
2/3 bedroom properties	18
Low rise blocks	60

15.2 The properties in this project are located at:

White Hart Lane, Queen Street, Nursery Street, Gavin House, Broadwater Road and Altair Close (part) N17.

16.0 Leasehold Information

16.1 There are 29 leaseholders in this phase of works and they are as follows:

White Hart Lane, 15, 19, 21, 23, 27, 29, 31.

Gavin House, 1, 5, 6, 7, 8, 9, 12, 13, 16, 17, 19, 20.

Altair Close, 16, 17, 18, 21, 22, 24, 28, 29, 31.

17.0 Leasehold Consultation

17.1 Homes for Haringey is conducting formal consultation with every leaseholder in the Borough in order to fulfil the Council's obligations under The Service Charges (Consultation Requirements) (England) Regulations 2003 ('the Regulations'). A Notice of Intention to appoint Constructor Partners was sent to leaseholders on the 21st of July 2006. The form and content of the Notice was approved by Mr Jonathan Brock, a leading property law Queen's Counsel, before it was issued. In March last year the LVT awarded the dispensation in respect of the appointment of the Constructor Partners.

18.0 Leasehold Implications

18.1 As a result of applications made under the Right to Buy legislation, there are 29 leaseholders as well as council tenants, living in the properties affected by the works described in this report.

- 18.2 Under the terms of their lease the lessee is required to make a contribution towards the cost of maintaining in good condition the main structure, the common parts and common services of the building. Such contributions are recovered by the freeholder through the lessees service charge account.
- 18.3 In accordance with The Service Charges Regulations 2003, under schedule 3, notice was issued on the 15th May 2008 to expire on the 14 June 2008. To date, no observations have been received from leaseholders.
- 18.4 The notice gave a description of the proposed works and provided details for the costs of the works. The statutory consultation period ended on 14 June 2008. All leaseholder observations received by 14 June will be tabled at the meeting. The Legal Service is satisfied that leaseholder consultation has been carried out to date in accordance with the relevant legal requirements.
- 18.5 The total amount estimated to be recovered from the 29 leaseholders is £167,878.19.
- 18.6 The charges to all 29 leaseholders are limited to the estimates contained in their Offer Notices. Invoices for these works are included with the annual Certificate of Actual Service Charge, which is sent to every leaseholder after the end of the financial year. Each invoice will be calculated on the basis of the stage payments and other costs incurred in respect of the contract during the year. The invoice will be payable interest free over a period of up to one year. For longer periods interest is chargeable, currently at 7.46%.

19.0 Sustainability

- 19.1 The scheme has been carefully designed where possible to allow for minimising waste during the construction and the useful life of the products.
- 19.2 The new wiring contains an element of copper, a material that can be recycled at the end of its useful life.
- 19.3 The new wiring will reduce the need for maintenance as testing of the electrical system will only need to be carried out after ten years for dwellings and five years for the landlord's services.
- 19.4 The dwellings that benefit from new kitchen and bathroom replacement will be fitted with two low energy light fittings.
- 19.7 The selected kitchen, Symphony, has received the F.I.R.A Gold Award and Kite mark Certification with a life expectancy of thirty years.

19.8 Providing an integrated satellite reception system reduces the quantity of satellite dishes fixed to the property, resultant damage to the building fabric and gives lower income families access to increased TV viewing choice.

19.9 The contractor is registered and comply with the Considerate Constructors Scheme.

19.10 The new windows will improve the thermal efficiency of the properties as well as reduce future maintenance costs.

20.0 Project Management

20.1 Homes for Haringey, managing this contract on behalf of the Council have appointed a project manager to manage the project team. A risk assessment has been carried out and it will be reviewed at the monthly progress meeting.

20.2 The key members of the project team are as follows:

Larry Ainsworth Haringey	Strategic Client Representative – Homes for
David Barrett Partners	Compliance Team – John Rowan and

21.0 Health and Safety Implications

21.1 All contractors invited to tender have been assessed as competent under the Construction Health and Safety Assessment Scheme (CHAS), which is an industry-wide body. They also comply with the requirements of the Council's Health and Safety policy.

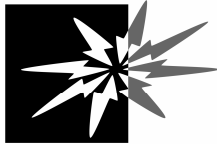
21.2 The Construction (Design and Management) Regulations 2007 apply to this project and the contractor's Construction Phase Health and Safety Plan will be checked and approved by the CDM Co-ordinator before works start on site.

22. Conclusion

22.1 That the procurement committee accept the recommendations outlined in section 3 above.

23. Use of Appendices/Tables/Photographs

Appendix A Exempt information



Haringey Council

REPORT TEMPLATE

Agenda item:

(No.)

Procurement Committee

On 24th June 2008

Report Title: **South Tottenham Decent Homes Works Phase ST5.**

Forward Plan reference number (if applicable):

Report of: **Niall Bolger, Director of Urban Environment**

Wards(s) affected: **Tottenham Green**

Report for: **Key Decision**

1. Purpose

1.1 To inform Members that the Decent Homes Programme for Saltram Close, London N15.

2. Introduction by Cabinet Member (if necessary)

2.1 In accordance with our commitment to achieve Decent Homes standards to our homes, properties within this phase have been surveyed and works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multilock 'Secure by Design' Front entrance doors, internal rewires, kitchen and bathroom refurbishment and roof repair/renewal.

3. Recommendations

3.1 That Members agree to award the contract for the above Project to the contractor named in Appendix A2.1., as allowed under Contract Standing Order (CSO) 11.03.

3.2 That the AMP (Agreed Maximum Price) excluding fees as detailed in Para 2.2 of Appendix A be noted.

Report Authorised by: **Niall Bolger, Director of Urban Environment**

Contact Officer: **Larry Ainsworth**
Strategic Client Representative
Homes for Harlingey, River Park House (6th Floor)
225 High Road. London N22 4HQ
Tel no: 020 8489 1134, e.mail: larry.ainsworth@homesforharingley.org

4. Chief Finance Officer Comments

- 4.1 It should be noted that on 13th Feb 2007, this committee approved framework agreements to Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 84 properties in the ST area, priced in accordance with the framework agreement.
- 4.2 Members will be aware that DCLG has approved the funding for Decent Homes, totalling £198.5m phased over six years of which £23m has been approved for 2008-09. This scheme is included in the schedule for 2008-09, thus will be funded from this budget

5. Head of Legal Services Comments

- 5.1 This report is seeking Procurement Committee approval to award a call-off contract for Decent Homes works at 84 properties (*details of which are set out in Paragraph 15.2, below*), in the South Tottenham area, to the contractor recommended in paragraph 3 of this report.
- 5.2 Cabinet Procurement committee had on 13th February 2007 granted approval to the award of four Decent Homes Constructor Partner Framework Agreements in respect of four areas within the Borough (Wood Green, Hornsey, North Tottenham and South Tottenham) to four respective contractors, of which the recommended contractor is one.
- 5.3 The Framework Agreements were tendered in the EU and selection of the Framework contractors was undertaken in compliance with the Public Contracts Regulations 2006, as confirmed by external legal advisers (Trowers and Hamlin) who provided legal advice on the procurement of the Framework Agreements.
- 5.4 The contractor recommended in Paragraph 3 of this report was awarded the Framework Agreement in respect of the South Tottenham area.
- 5.5 As the value of the contract is above the Council's Key Decision threshold of £500,000, the Council's Arms Length Management Organisation, Homes for

Haringey, who undertook the procurement of the contract on behalf of the Council have confirmed that in accordance with CSO 11.04, details of this contract have been included on the Forward Plan

5.6 As the value of the proposed contract exceeds £250,000 the award must be agreed by the Procurement Committee in accordance with CSO 11.3.

5.7 The Head of Legal Services confirms a decision in principle by the Procurement Committee to approve the recommendations in this report will not invalidate the statutory consultation process providing the Council does not execute any agreement or issue any works instructions and works do not commence before the statutory consultation period has expired and provided proper consideration is given to any further leaseholder observations received before the deadline (22 June 2008). Subject to that proviso, that there are no legal reasons preventing Members from approving in principle the recommendation as to the award, as set out in paragraph 3 of this report.

6. Head of Procurement Comments

6.1 The selection of the contractor for these works has been undertaken from the Decent Homes contractor framework.

6.2 The Client needs ensure that a risk register is in place for the works and are monitored on a regular basis

6.3 An agreed Maximum price has been agreed by the parties prior to start on site in accordance with the process allowed under the form of contract.

6.4 The Head of Procurement therefore state that the recommendations in this report offer best value for the Council.

7. Local Government (Access to Information) Act 1985

7.1 The background papers relating to this project are:

- 'The Award of Framework Agreements to four Decent Homes Constructors Partners'.
- Pre Qualification Questionnaires (PQQ) Responses from Constructors dated September 2006.
- Short List Report dated October 2006
- Invitation to Tender Document dated October 2006
- Tender Reports dated February 2007
-

These can be obtained from Larry Ainsworth – Strategic Client Representative on 020 8489 1134.

7.2 This report contains exempt and non exempt information. Exempt information is

Is contained in Appendix A of this report and is **NOT FOR PUBLICATION**. The

exempt information is under the following category (identified in the amended Schedule 12A of the Local Government Act 1972):

- 7.3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).

8. Strategic Implications

8.1 The works within this phase form part of the overall Decent Homes Programme.

This phase is part of our commitment to commence decent homes works in May 2008.

9. Financial Implications

9.1 This scheme is estimated to cost the amount set out in paragraph 2.3 of Appendix A.

9.2 Provision for this exists within the Decent Homes Budget for 2008/2009.

10. Legal Implications

10.1 See section 5 above

11. Equalities Implications

11.1 The works will ensure that all tenants and leaseholders living throughout the borough will reside in a decent home by the end of this programme of work.

11.2 This improvement will benefit all occupants of the properties, which include disabled, elderly and people from the minority ethnic communities.

12. Consultation

12.1 Homes for Haringey have carried out detailed consultation on this project by a resident meeting and detailed newsletters.

12.2 Statutory consultation with leaseholders is dealt with at paragraphs 17/18 below.

13. Background

13.1 The requirement for all local authority homes to meet the Decent Homes Standard was set out by The Office of the Deputy Prime Minister (ODPM) now known as Department for Communities and Local Government (DCLG) in February 2003. The objective of the Decent Homes Standard is that every tenanted home should be decent in accordance with the guidelines of the ODPM (now DCLG) by December 2010.

- 13.2 The Decent Homes Programme is a long term programme of major investment to bring all tenanted homes up to a decent standard. Environmental improvements, including sustainability issues, may represent up to 5% of the overall programme.
- 13.3 Managing and delivering the Decent Homes programme to cost, time and to the expectation of the tenants and residents of Haringey is paramount and as such requires the appointment of Constructors with a proven track record of delivering a similar programme for other Local Authorities/ALMOs.
- 13.4 On 13th Feb 2007, this committee approved the framework agreements to four Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 84 properties in the South Tottenham area, priced in accordance with the framework agreement.
- 13.5 The procurement and delivery of the Decent Homes Constructors has been managed by Homes for Haringey under the terms of its management agreement with the Council.

	Number of dwellings in project	
84	Total estimated construction cost (excluding fees)	para 2.2 Appendix A
	Anticipated Contract start on site	30 th June 2008
	Anticipated Contract completion	23 rd January 2009
	Contract duration	28 weeks
	Contractor	para 2.1 Appendix A

14. Agreed Maximum Price

- 14.1 The Agreed maximum price is based on the schedule of rates contained within the contractors tender returned 30th November 2006.
- 14.2 The Agreed Maximum Price is the procedure for determining the cost of a project under the PPC2000 (Project Partnering Contract) form of contract. The PPC2000 form of contract was formed from the 'Egan Report' and was designed to allow the early appointment of constructors and specialists.
- 14.3 It is designed to allow for a multi party approach by the client, constructor, consultants and specialists to provide a consistent approach to working within a partnering ethos.
- 14.4 PPC2000 provides the opportunity to progress joint selection of supply chains and supply chain partnering to encompass value engineering and allows for 'open book' accountability.

15.0 Proposed Work

- 15.1 The works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multilock 'Secure by Design' Front entrance doors, internal rewires/upgrades, kitchen and bathroom refurbishment, roof repair and digital satellite installations.
- 15.2 All the properties within this phase are pitched roofs and will remain pitched.

Type of Dwellings	No. of Units
Low rise blocks	84

15.3 The properties in this project are located at:

1 – 84 (inclusive) Saltram Close N15

16.0 Leasehold Information

16.1 There are 40 leaseholders in this phase of works and they are as follows:

1, 5, 6, 7, 8, 9, 10, 17, 18, 21, 27, 28, 31, 33, 35, 36, 40, 41, 43, 44, 45, 47, 49, 51
53, 55, 56, 57, 66, 69, 71, 72, 73, 74, 76, 77, 80, 81, 82, 84.

17.0 Leasehold Consultation

17.1 Homes for Haringey is conducting formal consultation with every leaseholder in the Borough in order to fulfil the Council's obligations under The Service Charges (Consultation Requirements) (England) Regulations 2003 ('the Regulations'). A Notice of Intention to appoint Constructor Partners was sent to leaseholders on the 21st of July 2006. The form and content of the Notice was approved by Mr Jonathan Brock, a leading property law Queen's Counsel, before it was issued. In March last year the LVT awarded the dispensation in respect of the appointment of the Constructor Partners.

18.0 Leasehold Implications

18.1 As a result of applications made under the Right to Buy legislation, there are 40 leaseholders as well as council tenants, living in the properties affected by the works described in this report.

18.2 Under the terms of their lease the lessee is required to make a contribution towards the cost of maintaining in good condition the

main structure, the common parts and common services of the building. Such contributions are recovered by the freeholder through the lessees service charge account.

- 18.3 In accordance with The Service Charges Regulations 2003, under schedule 3, notice was issued on the 22rd May 2008 to expire on the 21st June 2008.
- 18.4 The notice gave a description of the proposed works and provided details for the costs of the works. The statutory consultation period ended on 21st June 2008. All leaseholder observations received by 21st June will be tabled at the meeting. The Legal Service is satisfied that leaseholder consultation has been carried out to date in accordance with the relevant legal requirements.
- 18.5 The total amount estimated to be recovered from the 40 leaseholders is £488,755.00.
- 18.6 The charges to all 40 leaseholders are limited to the estimates contained in their Offer Notices. Invoices for these works are included with the annual Certificate of Actual Service Charge, which is sent to every leaseholder after the end of the financial year. Each invoice will be calculated on the basis of the stage payments and other costs incurred in respect of the contract during the year. The invoice will be payable interest free over a period of up to one year. For longer periods interest is chargeable, currently at 7.46%.
- 18.7 No works will commence on site until completion of the notice period or if there is an outstanding leasehold enquiry as a result of the notice.
- 18.8 Two observations have been received from leaseholders. The leaseholder of no 77 Saltram Close enquired as to why the works were required and whether any areas of work were optional for leaseholders. A reply was sent explaining that the works were required in order to achieve decent homes standards and that there was an option for leaseholders to opt out of receiving extractor fans. The leaseholder of 81 Saltram Close enquired as to various elements requiring work and the cost associated with them, particularly the roof. A reply was sent explaining the need for the works to be undertaken to achieve decent homes standards and that upon further investigation, the roof will require strengthening works and not renewal.

19.0 Sustainability

- 19.1 The scheme has been carefully designed where possible to allow for minimising waste during the construction and the useful life of the products.
- 19.2 The roof insulation will be increased to 350mm, 50mm above the current requirements.
- 19.3 The new wiring contains an element of copper, a material that can be recycled at the end of its useful life.
- 19.4 The new wiring will reduce the need for maintenance as testing of the electrical system will only need to be carried out after ten years for dwellings and five years for the landlord's services.
- 19.5 The dwellings that benefit from new kitchen and bathroom replacement will be fitted with two low energy light fittings.
- 19.7 The selected kitchen, Premiere, has received the F.I.R.A Gold Award and Kite mark Certification with a life expectancy of thirty years.
- 19.8 Providing an integrated satellite reception system reduces the quantity of satellite dishes fixed to the property, resultant damage to the building fabric and gives lower income families access to increased TV viewing choice.
- 19.9 The contractor is registered and comply with the Considerate Constructors Scheme.
- 19.10 The new windows will improve the thermal efficiency of the properties as well as reduce future maintenance costs.

20.0 Project Management

20.1 Homes for Haringey, managing this contract on behalf of the Council have appointed a project manager to manage the project team. A risk assessment has been carried out and it will be reviewed at the monthly progress meeting.

20.2 The key members of the project team are as follows:

Larry Ainsworth Strategic Client Representative – Homes for
Haringey
Alan Falder/ Richard Dicker - Compliance Team – Potter Raper

Fiona Rodney -

Tenancy Management Officer

21.0 Health and Safety Implications

21.1 All contractors invited to tender have been assessed as competent under the Construction Health and Safety Assessment Scheme (CHAS), which is an industry-wide body. They also comply with the requirements of the Council's Health and Safety policy.

21.2 The Construction (Design and Management) Regulations 2007 apply to this project and the contractor's Construction Phase Health and Safety Plan will be checked and approved by the CDM Co-ordinator before works start on site.

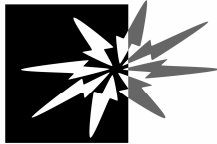
22. Conclusion

22.1 That the procurement committee accept the recommendations outlined in section 3 above.

23. Use of Appendices/Tables/Photographs

Appendices A and C Exempt information

This page is intentionally left blank



Haringey Council

REPORT TEMPLATE

Agenda item:

(No.)

Procurement Committee

On 24th June 2008

Report Title: **South Tottenham Decent Homes Works Phase ST6.**

Forward Plan reference number (if applicable):

Report of: **Niall Bolger, Director of Urban Environment**

Wards(s) affected: **Tottenham Green**

Report for: **Key Decision**

1. Purpose

1.1 To inform Members that the Decent Homes Programme for 268 – 306 Tiverton Road and 68 – 79 Remington Road, London N15.

2. Introduction by Cabinet Member (if necessary)

2.1 In accordance with our commitment to achieve Decent Homes standards to our homes, properties within this phase have been surveyed and works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multilock 'Secure by Design' Front entrance doors, internal rewires, kitchen and bathroom refurbishment and roof repair/renewal.

3.0 Recommendations

3.1 That Members agree to award the contract for the above Project to the contractor named in Appendix A2.1, as allowed under Contract Standing Order (CSO) 11.03.

3.2 That the total Agreed Maximum Price excluding fees as detailed in Para 2.2 of Appendix A be

noted

Report Authorised by: **Niall Bolger, Director of Urban Environment**

Contact Officer: **Larry Ainsworth**
Strategic Client Representative
Homes for Harlingey, River Park House (6th Floor)
225 High Road. London N22 4HQ
Tel no: 020 8489 1134, e.mail: larry.ainsworth@homesforharingey.org

4.0 Chief Finance Officer Comments

- 4.1 It should be noted that on 13th Feb 2007, this committee approved framework agreements to Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 32 properties in the ST area, priced in accordance with the framework agreement.
- 4.2 Members will be aware that DCLG has approved the funding for Decent Homes, totalling £198.5m phased over six years of which £23m has been approved for 2008-09. This scheme is included in the schedule for 2008-09, thus will be funded from this budget

5.0 Head of Legal Services Comments

- 5.1 This report is seeking Procurement Committee approval to award a call-off contract for Decent Homes works at 32 properties in the South Tottenham area (*details of which are set out in Paragraph 15.2, below*), to the contractor recommended in paragraph 3 of this report.
- 5.2 Cabinet Procurement committee had on 13th February 2007 granted approval to the award of four Decent Homes Constructor Partner Framework Agreements in respect of four areas within the Borough (Wood Green, Hornsey, North Tottenham and South Tottenham) to four respective contractors, of which the recommended contractor is one.
- 5.3 The Framework Agreements were tendered in the EU and selection of the Framework contractors was undertaken in compliance with the Public Contracts Regulations 2006, as confirmed by external legal advisers (Trowers and Hamlin) who provided legal advice on the procurement of the Framework Agreements.
- 5.4 The contractor recommended in Paragraph 3 of this report was awarded the Framework Agreement in respect of the South Tottenham area.
- 5.5 As the value of the contract is above the Council's Key Decision threshold of

£500,000, the Council's Arms Length Management Organisation, Homes for Haringey, who undertook the procurement of the contract on behalf of the Council have confirmed that in accordance with CSO 11.04, details of this contract have been included on the Forward Plan.

5.6 As the value of the proposed contract exceeds £250,000 the award must be agreed by the Procurement Committee in accordance with CSO 11.3.

5.7 The Head of Legal Services confirms a decision in principle by the Procurement Committee to approve the recommendations in this report will not invalidate the statutory consultation process providing the Council does not execute any agreement or issue any works instructions and works do not commence before the statutory consultation period has expired and proper consideration is given to any further leaseholder observations received before the deadline (22 June 2008). Subject to that proviso, that there are no legal reasons preventing Members from approving in principle the recommendation as to the award, as set out in paragraph 3 of this report.

6.0 Head of Procurement Comments

6.1 The selection of the contractor for these works has been undertaken from the Decent Homes contractor framework.

6.2 The Client needs ensure that a risk register is in place for the works and are monitored on a regular basis

6.3 An agreed Maximum price has been agreed by the parties prior to start on site in accordance with the process allowed under the form of contract.

6.4 The Head of Procurement therefore state that the recommendations in this report offer best value for the Council.

7.0 Local Government (Access to Information) Act 1985

7.1 The background papers relating to this project are:

- 'The Award of Framework Agreements to four Decent Homes Constructors Partners'.
- Pre Qualification Questionnaires (PQQ) Responses from Constructors dated September 2006.
- Short List Report dated October 2006
- Invitation to Tender Document dated October 2006
- Tender Reports dated February 2007
-

These can be obtained from Larry Ainsworth – Strategic Client Representative on 020 8489 1134.

7.2 This report contains exempt and non exempt information. Exempt information is

Is contained in Appendix A of this report and is **NOT FOR PUBLICATION**. The

exempt information is under the following category (identified in the amended Schedule 12A of the Local Government Act 1972):

- 7.3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).

8.0 Strategic Implications

- 8.1 The works within this phase form part of the overall Decent Homes Programme.
This phase is part of our commitment to commence decent homes works in May 2008.

9.0 Financial Implications

- 9.1 This scheme is estimated to cost the amount set out in paragraph 2.3 of Appendix A.
9.2 Provision for this exists within the Decent Homes Budget for 2008/2009.

10. Legal Implications

- 10.1 See section 5 above.

11. Equalities Implications

- 11.1 The works will ensure that all tenants and leaseholders living throughout the borough will reside in a decent home by the end of this programme of work.
11.2 This improvement will benefit all occupants of the properties, which include disabled, elderly and people from the minority ethnic communities.

12. Consultation

- 12.1 Homes for Haringey have carried out detailed consultation on this project by a resident meeting and detailed newsletters.
12.2 Statutory consultation with leaseholders is dealt with at paragraphs 17/18 below.

13. Background

- 13.1 The requirement for all local authority homes to meet the Decent Homes Standard was set out by The Office of the Deputy Prime Minister (ODPM) now known as Department for Communities and Local Government (DCLG) in February 2003. The objective of the Decent Homes Standard is that every tenanted home should be

decent in accordance with the guidelines of the ODPM (now DCLG) by December 2010.

- 13.2 The Decent Homes Programme is a long term programme of major investment to bring all tenanted homes up to a decent standard. Environmental improvements, including sustainability issues, may represent up to 5% of the overall programme.
- 13.3 Managing and delivering the Decent Homes programme to cost, time and to the expectation of the tenants and residents of Haringey is paramount and as such requires the appointment of Constructors with a proven track record of delivering a similar programme for other Local Authorities/ALMOs.
- 13.4 On 13th Feb 2007, this committee approved the framework agreements to four Decent Homes contractors and 4 compliance teams, to cover 4 areas. This report details the specific works needed to the 96 properties in the South Tottenham area, priced in accordance with the framework agreement.
- 13.5 The procurement and delivery of the Decent Homes Constructors has been managed by Homes for Haringey under the terms of its management agreement with the Council.

32	Number of dwellings in project	
	Total estimated construction cost (excluding fees)	para 2.1 Appendix A
	Anticipated Contract start on site	30 th June 2008
	Anticipated Contract completion	17 th October 2008
	Contract duration	16 weeks
	Contractor	para 2.2 Appendix A

14. Agreed Maximum Price

- 14.1 The Agreed maximum price is based on the schedule of rates contained within the contractors tender returned 30th November 2006.
- 14.2 The Agreed Maximum Price is the procedure for determining the cost of a project under the PPC2000 (Project Partnering Contract) form of contract. The PPC2000 form of contract was formed from the 'Egan Report' and was designed to allow the early appointment of constructors and specialists.
- 14.3 It is designed to allow for a multi party approach by the client, constructor, consultants and specialists to provide a consistent approach to working within a partnering ethos.
- 14.4 PPC2000 provides the opportunity to progress joint selection of supply chains and supply chain partnering to encompass value engineering and allows for 'open book' accountability.

15.0 Proposed Work

- 15.1 The works will include, where required on an individual basis to achieve Decent Homes Standards, replacement Double Glazed windows, Multilock 'Secure by Design' Front entrance doors, internal rewires/upgrades, kitchen and bathroom refurbishment, digital satellite installation and roof repair/renewal.
- 15.2 Both blocks in this project are currently flat roofs. The roof to 68- 79 Remington Road is to be replaced with a new flat roof. The design/configuration of the building would not accept a pitched roof. The roof to the other block requires no work.

Type of Dwellings	No. of Units
Low rise blocks	32

15.2 The properties in this project are located at:

268 – 306 Tiverton Road and 68 – 79 Remington Road, London N15

16.0 Leasehold Information

16.1 There are 6 leaseholders in this phase of works and they are as follows:

Tiverton Road: 278, 286, 292, 294.
Remington Road: 69, 71.

17.0 Leasehold Consultation

17.1 Homes for Haringey is conducting formal consultation with every leaseholder in the Borough in order to fulfil the Council's obligations under The Service Charges (Consultation Requirements) (England) Regulations 2003 ('the Regulations'). A Notice of Intention to appoint Constructor Partners was sent to leaseholders on the 21st of July 2006. The form and content of the Notice was approved by Mr Jonathan Brock, a leading property law Queen's Counsel, before it was issued. In March last year the LVT awarded the dispensation in respect of the appointment of the Constructor Partners.

18.0 Leasehold Implications

- 18.1 As a result of applications made under the Right to Buy legislation, there are 6 leaseholders as well as council tenants, living in the properties affected by the works described in this report.
- 18.2 Under the terms of their lease the lessee is required to make a contribution towards the cost of maintaining in good condition the

main structure, the common parts and common services of the building. Such contributions are recovered by the freeholder through the lessees service charge account.

- 18.3 In accordance with The Service Charges Regulations 2003, under schedule 3, notice was issued on the 23rd May to expire on the 22nd June 2008.
- 18.4 The notice gave a description of the proposed works and provided details for the costs of the works. The statutory consultation period ended on 22 June 2008. All leaseholder observations received by 22 June will be tabled at the meeting. The Legal Service is satisfied that leaseholder consultation has been carried out to date in accordance with the relevant legal requirements.
- 18.5 The total amount estimated to be recovered from the 6 leaseholders is £52,326.96
- 18.6 The charges to all 6 leaseholders are limited to the estimates contained in their Offer Notices. Invoices for these works are included with the annual Certificate of Actual Service Charge, which is sent to every leaseholder after the end of the financial year. Each invoice will be calculated on the basis of the stage payments and other costs incurred in respect of the contract during the year. The invoice will be payable interest free over a period of up to one year. For longer periods interest is chargeable, currently at 7.46%.
- 18.7 No works will commence on site until completion of the notice period or if there is an outstanding leasehold enquiry as a result of the notice.
- 18.8 No observations have been received for this project.

19.0 Sustainability

- 19.1 The scheme has been carefully designed where possible to allow for minimising waste during the construction and the useful life of the products.
- 19.2 One of the existing flat roofs is in poor condition and cannot be economically repaired. The roof will be replaced with a new flat roof incorporating insulation and will carry a 20 year warranty. This roof is being replaced with a new flat roof due to the complex configuration of the block.
- 19.3 The new roofs will improve the thermal capacity of the blocks, improving energy efficiency and reduction in CO₂ emissions.
- 19.4 The new wiring contains an element of copper, a material that can be recycled at the end of its useful life.

- 19.5 The new wiring will reduce the need for maintenance as testing of the electrical system will only need to be carried out after ten years for dwellings and five years for the landlord's services.
- 19.6 The dwellings that benefit from new kitchen and bathroom replacement will be fitted with two low energy light fittings.
- 19.7 The selected kitchen, Premiere, has received the F.I.R.A Gold Award and Kite mark Certification with a life expectancy of thirty years.
- 19.8 Providing an integrated satellite reception system reduces the quantity of satellite dishes fixed to the property, resultant damage to the building fabric and gives lower income families access to increased TV viewing choice.
- 19.9 The contractor is registered and comply with the Considerate Constructors Scheme.
- 19.10 The new windows will improve the thermal efficiency of the properties as well as reduce future maintenance costs.

20.0 Project Management

20.1 Homes for Haringey, managing this contract on behalf of the Council have appointed a project manager to manage the project team. A risk assessment has been carried out and it will be reviewed at the monthly progress meeting.

20.2 The key members of the project team are as follows:

Larry Ainsworth	Strategic Client Representative – Homes for Haringey
Alan Falder/ Richard Dicker	Compliance Team – Potter Raper
Kathy Riley -	Tenancy Management Officer

21.0 Health and Safety Implications

21.1 All contractors invited to tender have been assessed as competent under the Construction Health and Safety Assessment Scheme (CHAS), which is an industry-wide body. They also comply with the requirements of the Council's Health and Safety policy.

21.2 The Construction (Design and Management) Regulations 2007 apply to this project and the contractor's Construction Phase Health and Safety Plan will be checked and approved by the CDM Co-ordinator before works start on site.

22. Conclusion

22.1 That the procurement committee accept the recommendations outlined in section 3 above.

23. Use of Appendices/Tables/Photographs

Appendices A Exempt information

This page is intentionally left blank